



SWAMI VIVEKANAND SUBHARTI UNIVERSITY  
DIRECTORATE OF DISTANCE EDUCATION

APPLICATION FORM FOR PROVISIONAL CERTIFICATE/ CONSOLIDATED MARKSHEET /DIPLOMA/ FINAL DEGREE

Admission Batch	:	.....	Paste box-sized photograph of candidate, duly attested by gazetted officer.  Do no use pin or stapler
Enrollment No.	:	.....	
Aadhaar No.	:	.....	
Course	:	.....	Specilization....
Name of the Student (in English)	:	.....	
विद्यार्थी का नाम (हिन्दी में)	:	.....	
Father's Name (in English)	:	.....	
पिता का नाम (हिन्दी में)	:	.....	
Mother's Name (in English)	:	.....	
माता का नाम (हिन्दी में)	:	.....	
Complete Address for Correspondence	:	.....	
.....			
Pin Code	:	.....	Contact No.:
E-mail ID	:	.....	

Details of the Examinations:

Year	Roll No.	Maximum Marks	Marks Obtained
I Year			
II Year			
III Year			

The details/information furnished above is true to the best of my knowledge and nothing has been concealed. If anything is found incorrect, I shall be responsible. I am ready for any punishment decided by the University. In case of currier, University is not responsible for damage or wear & tear of document.

(Full Signature of the Candidate)

For DDE SVSU office use

Received Rs.....as fees for provisional certificate/diploma/final degree. The above student does not have any dues against him.

DD/Receipt No. \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

Bank. \_\_\_\_\_

Issue Provisional Certificates/Diploma/Final Degree

[Accounts Officer]  
DDE, SVSU

Incharge (Admission)

Incharge (examination)

[Director]

Checklist for Documents to be Attached

- ❖ Photocopy of Aadhaar Card
- ❖ Photocopy of High School Mark sheet & Certificate
- ❖ Photocopy of Intermediate Mark sheet & Certificate
- ❖ Photocopy of Graduation Final Year Mark sheet (only applicable for PG Courses)
- ❖ Photocopy of All year mark sheets for the current course

Note – 1. Read the form carefully and all columns to be filled mandatory.  
2. All Documents should be duly attested.  
3. Fee Applicable For (i) Final Degree - Rs.3000, (ii) Provisional Degree – Rs. 500 (Cash / Online payment / DD )  
In case of DD, application entertain only after clearence of demand draft.